

**FPLL Board Meeting Minutes**  
**June 2, 2025 – 6:00PM - 9:00PM**

**Board Members present:** Melissa Poehls, Jayme Ziadeh, Dena Ray, Kevin Seva, Jonathan Ocreto, Erika Leahy, Mina Curry, Erin Galindo

**Board Members absent:** Amy Antunano, Robert Steers, Ken Leahy

**Others in Attendance:** Kim Vorderbrueggen

**Location:** Solano Christian Academy 2200 Fairfield Ave, Fairfield, CA

Board President Poehls called the meeting to order at 6:12PM

**Agenda**

**Treasurers Report**

Treasurer in training Kevin Seva, presented the financial update given to him by Erin Galindo:

- Current balance: \$95,043.93
- Revenue for the month: \$15,730.37
- Expenses for the month: \$4,348.05

**General Board Announcements**

Board Member Treasurer Erin Galindo will be stepping down and leaving the board. Kevin Seva will be stepping in as Treasurer effective 7/1/25. Tonight's meeting will be Erin's last meeting.

- **Motion:** Erin Galindo motioned to make Kevin Seva official treasurer
- **Second:** Dena Ray
- **Vote:** All in favor, none opposed.

Board Member President Melissa Poehls will be stepping down and leaving the board. VP Erika Leahy will fill in as temporary President until one can be appointed effective 7/1/25. Tonight's meeting will be Melissa's last meeting.

- **Motion:** Dena Ray motioned to make Erika Leahy interim president.
- **Second:** Mina Curry
- **Vote:** All in favor, none opposed. (Kevin Seva not present, left meeting early)

Board Member Jonathon Ocreto will take on the role of Uniform and Awards Officer effective immediately.

- **Motion:** Dena Ray motioned to make Jonathan Uniform and Awards Officer
- **Second:** Erika Leahy
- **Vote:** All in favor, none opposed. (Kevin not present, left meeting early)

### **Water Heater**

Reyff Electric needs to be contacted to schedule an appointment to come out to the fields to examine and figure out the breakers. There are breakers that are a part of Allan Witt as well and we need to figure out what is there's and what is ours. We need to look into purchasing a water heater to be able to wash utensils etc.. in the concession stand. 3 sinks need to have a rinse, sanitize and wash. The breaker that is in concessions is just for concessions. Previous evaluation done by Reyff Electric said we need to replace lines and breakers and upgrade all electrical in concessions to be able to run AC unit and all appliances effectively and safely.

### **Income Survey**

Briefly discussed survey to send to all parents to get income survey for grants etc... to help the league financially. Will retouch and discuss again in future meeting.

### **Flyers**

All done and handled for Fall Ball. It is too late to sign up for Vacaville Farmers Market. Will retouch and discuss for next year.

### **Marketing & Outreach**

Kevin Seva would like to plan out more outreach and marketing to kids. Maybe hold baseball clinics for kids to reach out to the community. Find someone who has clinic experience to help us set it up. Notify parents we offer sponsorships but also set a deadline for this. FPLL has a form that we send to parents needing assistance that asks specific questions to help determine qualification. This would be just for Spring Ball.

### **Board Information**

Board discussed needing more information explaining what positions are available on the board and what is needed for each. Erin Galindo stats a registrar is definitely needed to handle all registration questions, process refunds etc... Treasurer is currently handling this part. Bylaws have a little bit of information but not enough explanation.

Erika Leahy suggested to do targeted board requests with specific responsibilities. Reforming all positions & combining or separating positions to narrow down what is needed and be more specific. Erin needs someone to step up and learn registration & the website. We have to use Sports Connect per Little League and the site is not user friendly. Website & Registration is all part of Sports Connect.

Kevin Seva will take over P.O. Box. League will have to get a 2<sup>nd</sup> key.

Operations manual – League, coaches, parents, rules, drafts.

Safety Plan & Bylaws should both be uploaded before January.

Constitution & Bylaws should be 2 separate documents. Erika Leahy will work on separating.

### **Dugout on Skatefield**

Needs to fixed ASAP. Need to submit any work to the city for approval before doing anything. Need to see if the city will supply the materials needed to fix the dugouts and we can find volunteers to fix it. League should maintain the field and landscape even though it should be the City's responsibility. A letter needs to be sent to the city regarding responsibility of who is maintaining the fields and see if the city will repair the fence and water leak.

### **Safety Plan**

Will hold off until next meeting per VP Erika Leahy. Not due until end of this year. Erika to add addendum to coaches' binder re: heat index etc.. for Fall Ball.

### **FPLL Survey**

Survey was sent out to all FPLL parents asking what they would like to see us do or how we can be better.

### **4<sup>th</sup> of July Parade**

Erika and Ken Leahy will handle being the main contact. Erin Galindo will pay the registration fee and use the VP email to sign the league up.

### **In person registration**

Dena Ray will run an in-person registration for 2 full weekends. 7/12 & 7/13 and 7/19 & 7/20 at the fields. Time slots TBD. Parents will need to bring copies of registration forms needed to play. Board member will black out info not needed with a black out roller/stamp. Need to make sure parents have an account created and are registered when turning in their documents. A binder will need to be created to hold all info & documents for each division. Everything will need to be checked as soon as people start registering. Dena recommended the league purchase a portable scanner approx. \$225.00 and black out roller approx. \$30 to use for in-person registration to make things smoother. Sports Connect is supposed to start removing people if we do not have all documents scanned.

- **Motion:** Kevin Seva motion to purchase scanner and black out roller
- **Second:** Erika Leahy
- **Vote:** All in favor, none opposed.

### **Evaluations**

AA coaches to evaluate and give feedback regarding kids in AA to see where they are as a player. Decide if any players will be advancing to AAA or staying in AA.

### **Recycling**

Jonathan Ocreto suggesting to buy 2 bins for plastic and cans to recycle and save money. Will discuss in depth at future meeting.

### **Finger Printing**

The city is not going to help if anything happens and we are not compliant with fingerprinting. Price is approx. \$50 to get finger printed for volunteers, coaches, asst coaches, team parent, managers etc... Erin Galindo knows someone who does mobile fingerprinting at a lesser price. State of CA requires every volunteer to have finger printing done. Erika will look into the fingerprinting.

### **League Contact Number**

Melissa Poehls recommending the league get a mobile number for each board position or just 1 main number for people to contact.

### **Bank Statement**

Uploaded in google drive. Statements should be at board meetings available for all board members to review.

### **Allan Witt Expansion**

FPLL will help with 3<sup>rd</sup> field with the raised 100K from pre-covid. We need to reach out to the city to see where we are with that money raised and possible ETA of 3<sup>rd</sup> field being built.

### **All Stars**

All Stars uniforms ordered from League Outfitters. Uniforms have a fine line w/license. Need to be careful w/logos & using them. Sports Connect can do jersey's if we're interested. They pull all of the info from the system.

### **Coach/Manager Dinner**

Dinner scheduled for 6/13 from 6:30PM to 8:30PM @ Round Table Pizza. Jayme to purchase raffles to raffle off to coaches and managers.

### **Budget Meeting**

Budget meeting needs to be scheduled for August 2025. Erin already spoke with Kevin regarding this. Need to also plan Fall Ball concessions budget if we plan to open.

President Poehls adjourned the meeting at 9:00PM.